

**EGYPTIAN HEALTH DEPARTMENT**  
**BOARD MEETING HELD**  
**FEBRUARY 20, 2024**  
**AT THE ELDORADO OFFICE**

The Board of Directors held a regularly scheduled meeting on February 20, 2024. Vice President Amanda Cannon called the meeting to order at 6:00 p.m.

**Roll Call:** Don Allen, Rona Bramlet, Nancy Buttry, Amanda Cannon, Martin Duffy,  
Becky Mitchell, Jan Rash, Lynn Schanzle, and Lisa Smith

Absent: Justin Dartt, Andrew Lunsford, Valerie Mitchell, Martin Rowe, Jan Thaxton, Treva Aud

**Approval of November 20, 2023 Board Meeting Minutes:** Motion by Lisa Smith; seconded by Becky Mitchell to approve the November, 20, 2023 board meeting minutes. All aye.

**Botsch & Associates- CPA Audit:** Arlynn from Botsch & Associates presented the CPA audit via zoom to the board members.

**Finance Committee Report:** Finance Committee did not meet due to no quorum.

David brought one purchase order for approval. There will be three employees attending a recovery coach academy in the amount of \$650.00 per employee. Motion by Jan Rash; seconded by Rona Bramlet. Roll call vote taken with Don Allen, Rona Bramlet, Nancy Buttry, Martin Duffy, Becky Mitchell, Jan Rash, Lynn Schanzle, and Lisa Smith voting yes. Vote was 8 yes and 0 no. Motion carried.

**Treasurer's Report:** Motion by Martin Duffy; seconded by Nancy Buttry to approve the November, December and January treasurer's report. Roll call vote taken with Don Allen, Rona Bramlet, Nancy Buttry, Martin Duffy, Becky Mitchell, Jan Rash, Lynn Schanzle, and Lisa Smith voting yes. Vote was 8 yes and 0 no. Motion carried.

**Personnel Committee:** Did not meet.

**Policy Committee:** Did not meet.

**CEO Report:** Motion by Martin Duffy; seconded by Becky Mitchell to accept the CEO report. All aye.

**Unfinished Business:** No unfinished business.

**New Business:**

**Changes to Fees- Increase DUI Evaluation Fee-** Motion by Martin Duffy; seconded by Jan Rash to increase the DUI Evaluation Fee from \$125.00 to \$175.00. Roll call vote taken with Don Allen, Rona Bramlet, Nancy Buttry, Martin Duffy, Becky Mitchell, Jan Rash, Lynn Schanzle, and Lisa Smith voting yes. Vote was 8 yes and 0 no. Motion carried.

Angie proposed that the EHD Scholarship increase to \$1000.00. It's currently \$500. Motion by Nancy Buttry; seconded by Rona Bramlet to increase the scholarship to \$1000. Roll call vote taken with Don Allen, Rona Bramlet, Nancy Buttry, Martin Duffy, Becky Mitchell, Jan Rash, Lynn Schanzle, and Lisa Smith voting yes. Vote was 8 yes and 0 no. Motion carried.

**Conflict of Interest-** The Conflict of Interest policy and acknowledgment was passed out to all board members to sign.

**Statement of Economic Interest-** Statement of Economic Interest was passed out to all board members to sign.

**Executive Session:**

Motion at 7:15 p.m. by Martin Duffy; seconded by Becky Mitchell to go into executive session for personnel and litigation. Roll call vote taken with Don Allen, Rona Bramlet, Nancy Buttry, Martin Duffy, Becky Mitchell, Jan Rash, Lynn Schanzle, and Lisa Smith voting yes.

Vote was 8 yes and 0 no. Motion carried.

Motion at 7:45 p.m. by Martin Duffy; seconded by Lisa Smith to come out of executive session.

Roll call vote taken with Don Allen, Rona Bramlet, Nancy Buttry, Martin Duffy, Becky Mitchell, Jan Rash, Lynn Schanzle, and Lisa Smith voting yes.

Vote was 8 yes and 0 no. Motion carried.

The meeting adjourned at 7:46 p.m.

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Board Member Presiding Over Meeting	Title	Date
_____	_____	_____
Board Member	Title	Date
_____	_____	_____
Board Member	Title	Date

