

**EGYPTIAN HEALTH DEPARTMENT**  
**BOARD MEETING HELD**  
**MONDAY, MAY 20, 2024**  
**AT THE ELDORADO OFFICE**

The Board of Directors held a regularly scheduled meeting on May 20, 2024.

President Treva Aud called the meeting to order at 6:00 p.m.

**Roll Call:** Don Allen, Rona Bramlet, Amanda Cannon, Justin Dartt, Martin Duffy, Andrew Lunsford, Becky Mitchell, Valerie Mitchell, Jan Rash, Martin Rowe, Lynn Schanzle, Lisa Smith and Treva Aud

Absent: Nancy Buttry and Jan Thaxton

**Approval of April 15, 2024 Board Meeting Minutes:** Motion by Lisa Smith; seconded by Becky Mitchell to approve the April 15, 2024 board meeting minutes. All aye.

**Finance Committee Report:** Motion by Andrew Lunsford; seconded by Valerie Mitchell to approve the finance committee report. Roll call vote taken with Don Allen, Rona Bramlet, Justin Dartt, Andrew Lunsford, Becky Mitchell, Valerie Mitchell, Jan Rash, Martin Rowe, Lynn Schanzle, and Lisa Smith. Motion carried. Vote was 10 yes and 0 no.

**Treasurer's Report:** Motion by Martin Rowe; seconded by Lisa Smith to approve the April treasurer's report. Roll call vote taken with Don Allen, Rona Bramlet, Justin Dartt, Andrew Lunsford, Becky Mitchell, Valerie Mitchell, Jan Rash, Martin Rowe, Lynn Schanzle, and Lisa Smith. Motion carried. Vote was 10 yes and 0 no.

**Personnel Committee:** Did not meet.

**Policy Committee:** Did not meet.

**CEO Report:** Motion by Martin Rowe; seconded by Andrew Lunsford to accept the CEO report.

**Unfinished Business:** None

**New Business:**

- **Changes to Fees- None**
- **Changes to Services- None**
- **Approve bid notices-** Motion by Martin Duffy; seconded by Jan Rash to approve the bid from Wall & Ceiling Construction to paint and make improvements to the exterior of the Eldorado main office including walls, roof, exterior doors and window trim/frames to match the iHUB.  
Roll call vote taken with Don Allen, Rona Bramlet, Amanda Cannon, Justin Dartt, Martin Duffy, Andrew Lunsford, Becky Mitchell, Valerie Mitchell, Jan Rash, Martin Rowe, Lynn Schanzle and Lisa Smith. Motion carried. Vote was 12 yes and 0 no.
- **Approve Policy & Procedure Manual and Employee Handbook-** Motion by Martin Duffy; seconded by Jan Rash to approve the policy and procedure manual and the employee handbook. All aye.  
Board members were given instructions on how to access Policy Stat. This is a new platform we are using for EHD policies.

**Executive Session:**

Motion at 6:37 p.m. to go into executive session to discuss personnel and litigation.  
Roll call vote taken with Don Allen, Rona Bramlet, Amanda Cannon, Justin Dartt, Martin Duffy, Andrew Lunsford, Becky Mitchell, Valerie Mitchell, Jan Rash, Martin Rowe, Lynn Schanzle, and Lisa Smith. Motion carried. Vote was 12 yes and 0 no.

Motion at 6:55 p.m. to come out of executive session. Roll call vote taken with Don Allen, Rona Bramlet, Amanda Cannon, Justin Dartt, Martin Duffy, Andrew Lunsford, Becky Mitchell, Valerie Mitchell, Jan Rash, Martin Rowe, Lynn Schanzle, and Lisa Smith.  
Motion carried. Vote was 12 yes and 0 no.

The meeting adjourned at 7:00 p.m.

Minutes by Tammy Karnes

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Board Member Presiding Over Meeting	Title	Date

_____	_____	_____
Board Member	Title	Date

_____	_____	_____
Board Member	Title	Date