

**EGYPTIAN HEALTH DEPARTMENT**

**BOARD MEETING HELD**

**MONDAY, APRIL 21, 2025**

**AT THE ELDORADO OFFICE**

The Board of Directors held a regularly scheduled meeting on April 21, 2025. President Amanda Cannon called the meeting to order at 6:00 p.m.

**Roll Call:** Nancy Buttry, Martin Duffy, Erin Krikie, Andrew Lunsford, Roy Oldham, Jan Rash, Martin Rowe, Lynn Schanzle, Jan Thaxton and Amanda Cannon

Absent: Treva Aud, Rona Bramlet, Justin Dartt, Steve Glover

**Approval of March 17, 2025 Board Meeting Minutes:** Motion by Andrew Lunsford; seconded by Jan Rash to approve the March 17, 2025 board meeting minutes. All aye.

**Finance Committee Report:** Motion by Erin Krikie; seconded by Nancy Buttry to approve the finance committee report. Roll call vote taken with Nancy Buttry, Martin Duffy, Erin Krikie, Andrew Lunsford, Roy Oldham, Jan Rash, Martin Rowe, Lynn Schanzle, and Jan Thaxton voting yes. Vote was 9 yes and 0 no. Motion carried.

**Treasurer's Report:** Motion by Martin Rowe; seconded by Martin Duffy to approve the March treasurer's report. Roll call vote taken with Nancy Buttry, Martin Duffy, Erin Krikie, Andrew Lunsford, Roy Oldham, Jan Rash, Martin Rowe, Lynn Schanzle, and Jan Thaxton voting yes. Vote was 9 yes and 0 no. Motion carried.

**Personnel Committee:** The personnel committee met tonight to conduct Angie Hampton, CEO's annual performance evaluation. Motion by Jan Thaxton; seconded by Martin Duffy to approve Angie's performance evaluation and give her a 3.50% increase retro back to April 1, 2025. Roll call vote taken with Nancy Buttry, Martin Duffy, Erin Krikie, Andrew Lunsford, Roy Oldham, Jan Rash, Martin Rowe, Lynn Schanzle, and Jan Thaxton voting yes. Vote was 9 yes and 0 no. Motion carried.

**Policy Committee:** Going forward Angie will bring any new policies to the board every 6 months for approval.

The following new 2024 policies were reviewed:

- Safety & Risk - Service Animal
- Home Health- Phone Call Communications Note
- Corporate Compliance- Clinical Supervision
- Nursing- Mission Statement and Chain of Command- Family Case Management
- Nursing- Quality Assurance- Family Case Management
- Gallatin Co. Wellness Center- Rural Health Clinic Controlled Substance Policy
- Gallatin Co. Wellness Center- Emerging Issues
- Gallatin Co. Wellness Center- Sexually Transmitted Infections Testing
- Gallatin Co. Wellness Center- SDOH and Health Equity
- Gallatin Co. Wellness Center- Mental Health Referral Policy

Motion by Andrew Lunsford; seconded by Lynn Schanzle to approve the new policies as presented and approve the annual policy and procedure manual. All aye.

**CEO Report:** Motion by Martin Rowe; seconded by Andrew Lunsford to approve the CEO report as presented. All aye.

**Program Report:** None

**Unfinished Business:** None

**New Business:**

1. Changes to Fees- None
2. Changes to Services- None
3. Approve bid Notices- None
4. Approve Employ Handbook- Copies of the Employee Handbook were passed out to all members. This will be approved at the May meeting.

Motion at 6:45 p.m. to adjourn by Martin Duffy seconded by Martin Rowe. All aye.

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The next meeting is scheduled for May 19, 2025.

Minutes by Tammy Karnes

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Board Member Presiding Over Meeting	Title	Date
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